

## MINUTES OF 44<sup>th</sup> EXECUTIVE COUNCIL MEETING

**Agenda 01:** The matter of confirmation of Minutes of the 43<sup>rd</sup> Executive Council Meeting held on 2<sup>nd</sup> January, 2025 is put for approval.

**(Annexure-1) (Academic Branch)**

**Resolution 01:** The matter of Minutes of the 43<sup>rd</sup> Executive Council Meeting held on 2<sup>nd</sup> January, 2025 was approved.

**(Annexure-1) (Academic Branch)**

**Agenda 02:** The matter of the proposed guidelines prepared by the university regarding the Exchange Leave for all the employees of the University who happen to remain present during Second & Fourth Saturdays, Sundays or on public holidays for the University initiated activities as per the nature of the University is put for the approval.

**(Annexure-2) (Establishment Branch)**

**Resolution 02:** The matter of the proposed guidelines prepared by the university regarding the Exchange Leave for all the employees of the University who happen to remain present during Second & Fourth Saturdays, Sundays or on public holidays for the University initiated activities as per the nature of the University was approved. Further, it was resolved that the University should include the following corrections in the guidelines.

A. Do not keep provision of half day leave

B. The exchange leave shall be observed till the last working day of ensuing weekend.

C. Employees shall compulsorily work at the University for minimum 4 hours in a day.

**(Annexure-2) (Establishment Branch)**

**Agenda 03:** The matter regarding the resolution no. 7<sup>th</sup> of 42<sup>nd</sup> Executive council meeting for the provision of Flexible Hours, the University is proposing the detailed planning for the approval.

**(Annexure-3) (Academic Branch)**

**Resolution 03:** The proposed planning regarding the Flexible Hours of the University Employees was approved and further resolved that the said planning should be applicable to all the working days i.e. from Monday to Saturday instead of keeping from Monday to Friday.

**(Academic Branch)**

**Agenda 04:** The Department of Child Literature, Films and Museum of the University received the Grants of Rs. 5,00,000/- from the Indian Council of Social Science Research, New Delhi for organizing the International Conference is put for information. **(Dept of CLFM)**



- Resolution 04:** The Department of Child Literature, Films and Museum of the University received the Grants of Rs. 5,00,000/- from the Indian Council of Social Science Research, New Delhi for organizing the International Conference was noted. **(Dept of CLFM)**
- Agenda 05:** The minutes of the committee formed as per the Resolution no.11 of the 43<sup>rd</sup> Executive Council Meeting to decide the reporting and reviewing authority for the current and pending Annual Appraisal Reports of the University Non-Teaching Employees and school teachers is put for the approval and to decide the reporting and reviewing authorities for the pending Annual Appraisal Reports of the previous years. **(Annexure-4)(Establishment Branch)**
- Resolution 05:** The minutes of the committee formed as per the Resolution no.11 of the 43<sup>rd</sup> Executive Council Meeting to decide the reporting and reviewing authority for the current and pending Annual Appraisal Reports of the University Non-Teaching Employees and school teachers was approved and resolved to fill the APAR form of the employees of the current academic year i.e. 2024-2025. Further, the reporting and reviewing authorities for the pending APARs of the previous years were unanimously not decided. **(Establishment Branch)**
- Agenda 06:** The matter regarding charge of Officiating Registrar of the Children's Research University has been given to Dr. Nilesh Pandya and Prof. Jignesh Patel has been relieved from the charge of Officiating Registrar is put for the information. **(Establishment Branch)**
- Resolution 06:** The matter regarding charge of Officiating Registrar of the Children's Research University has been given to Dr. Nilesh Pandya and Prof. Jignesh Patel has been relieved from the charge of Officiating Registrar was noted. **(Establishment Branch)**
- Agenda 07:** The matter regarding the Inquiry Report received from the Commissionerate of Higher Education, with letter no. CHE/0029/11/2024 dated 11/11/24, the University took the opinions of the legal advisor for the matter and the legal advisor strongly suggested that the University should prepare the affidavit of the report and submit a copy of the affidavit to the concerned court with reference to the case No. SCA/12727/2021 is put for approval and to proceed further as per the advice of the legal advisor. **(Establishment Branch)**



A handwritten signature in blue ink, appearing to be "D. Sharma", located at the bottom right of the page.

- Resolution 07:** The matter was approved and resolved to submit the affidavit to Gujarat High Court regarding Inquiry Report received from the Commissionerate of Higher Education as the matter is connected with court case No. SCA/12727/2021 as per the legal advice of the legal advisor. Further, resolved to send a letter to the Commissionerate of Higher Education with reference to their letter No. CHE/0029/11/2024 dated 11/11/24. **(Establishment Branch)**
- Agenda 08:** The University added 06 new Board of Studies as per the requirement of the Short term courses proposed by the University teachers for the subjects such as Education, Physical Education, Performing Arts, Engineering and Technology, Gujarati and Sanskrit and the details of the same shall be placed in the Ordinance is put for the ratification. **(Academic Branch)**
- Resolution 08:** The matter was ratified and resolved to put in the University Ordinance. **(Academic Branch)**
- Agenda 09:** The matter regarding the additional Work Order received from Samagra Shiksha Abhiyan (SSA), Gujarat State to provide books for school library across state where a list of selected books with number of copies required is attached herewith for information and the Total order value: Rs. 78,79,081/- (after a 30% discount as per the university policy) is put for information. **(PPR Branch)**
- Resolution 09:** The matter regarding the additional Work Order received from Samagra Shiksha Abhiyan (SSA), Gujarat State to provide books for school library across state where a list of selected books with number of copies required is attached herewith for information and the Total order value: Rs. 78,79,081/- (after a 30% discount as per the university policy) was noted. **(PPR Branch)**
- Agenda 10:** Mrs. Denisha Agrawat, Assistant Registrar of the University has been permitted to pursue part time Ph.D. in Management subject from Kadi Sarva Vishwavidyalaya, Gandhinagar is put for the information. **(Establishment Branch)**
- Resolution 10:** Mrs. Denisha Agrawat, Assistant Registrar of the University has been permitted to pursue part time Ph.D. in Management subject from Kadi Sarva Vishwavidyalaya, Gandhinagar was noted. **(Establishment Branch)**
- Agenda 11:** The matter regarding the promotion under CAS from level 10 to Level 11 was carried out at the University and the following faculty members are confirmed for the promotion is put for the information. The details of the faculty members are as follows. **(Establishment Branch)**



A handwritten signature in blue ink, appearing to be "D. Agrawat", located at the bottom right of the page.

Sr. No	Name of the Faculty	Level	Promotion Date
1	Dr. Reena Raol	Level 10 to Level-11	26/06/2024
2	Dr. Krishna Thakkar	Level 10 to Level-11	09/7/2024

**Resolution 11:** The matter regarding the promotion under CAS from level 10 to Level 11 was carried out at the University and the following faculty members are confirmed for the promotion was noted and ratified. The details of the faculty members are as follows.

**(Establishment Branch)**

Sr. No	Name of the Faculty	Level	Promotion Date
1	Dr. Reena Raol	Level 10 to Level-11	26/06/2024
2	Dr. Krishna Thakkar	Level 10 to Level-11	09/7/2024

**Agenda 12:** The University paid stamp duty of the amount Rs. 12,54,06,818/- to the Collector Office, Stamp Duty *Mulyankan Tantra* with reference to the letter No. CB/jamin/106/vashi/4511 dated 09/12/2024 received District College Office for the 30 Acres land allocated to the University at the Shahpur, Gift City, Gandhinagra is put for the information and ratification.

**(Establishment Branch)**

**Resolution 12:** The University paid stamp duty of the amount Rs. 12,54,06,818/- to the Collector Office, Stamp Duty *Mulyankan Tantra* with reference to the letter No. CB/jamin/106/vashi/4511 dated 09/12/2024 received District College Office for the 30 Acres land allocated to the University at the Shahpur, Gift City, Gandhinagar was noted and ratified.

**(Establishment Branch)**

**Agenda 13:** The matter regarding the resolution no. 11 of the 19<sup>th</sup> FC meeting held on 30/12/2022 is placed to apply for the class-4 employees who are going to work through the Agency regarding the payment of Overtime services for peon and drivers and additional allowances to the drivers is put for the approval. Further, the employees will join the service through the Outsource agency from 1<sup>st</sup> Feb, 2025 is put for information.

**(Annexure-6) (Establishment Branch)**

**Resolution 13:** The matter regarding the resolution no. 11 of the 19<sup>th</sup> FC meeting held on 30/12/2022 is placed to apply for the class-4 employees who are going to work through the Agency regarding the payment of Overtime services for peon and drivers and additional allowances to



*[Handwritten Signature]*

the drivers is put for the approval. Further, the employees will join the service through the Outsource agency from 1<sup>st</sup> Feb, 2025 was noted. **(Establishment Branch)**

**The following was the agenda from the chair.**

**Agenda 14:** The matter regarding the letter no. CHE/0132/01/2025 received from Commissionerate of Higher Education, Gandhinagar for the provision of recruitment of WPIL category candidates in special cases is put for the information to carry out the necessary actions in this regards. **(Establishment Branch)**

**Resolution 14:** The matter was noted and resolved to carry out the necessary actions in this regards at the University level. **(Establishment Branch)**

Date: 31/01/2025

Place: Children's Research University, Gandhinagar

**Registrar (I/c)**

